

**MINUTES OF REGULAR MEETING OF**  
**PUBLIC WATER SUPPLY DISTRICT #4 CLINTON COUNTY,**  
**MISSOURI ON MAY 5, 2011**

**1. CALL TO ORDER:** President Jeff Streeter called the meeting to order at 6:30 p.m. Present were, President-Jeff Streeter, Vice President-James Gorham, Ellen Patrick, Jim Sondag, and Larry Golubski.

Next Regular scheduled meeting: June 9, 2011.

**2. APPROVAL OF MINUTES:** Motion to approve the April 7, 2011 regular meeting minutes by Jim Sondag. Seconded by Ellen Patrick. Approved by unanimous vote. Motion carried.

Motion to approve the April 25, 2011 regular meeting minutes by Ellen Patrick. Seconded by Jim Sondag. Approved by unanimous vote. Motion carried.

**3. APPROVAL OF BILLS:** Motion to approve the monthly bills excluding a check made payable to the City of Plattsburg for the unused amount of water below the minimum purchase in the amount of \$55,392.60 by Jim Sondag. Seconded by Ellen Patrick. Approved by unanimous vote. Motion carried.

**4. 2011-2012 BUDGET:** Motion to approve the 2011-2012 budget by Ellen Patrick. Seconded by Larry Golubski. Roll call vote.

Larry Golubski – Yes  
Jim Gorham – Yes  
Jeff Streeter – Yes  
Ellen Patrick – Yes  
Jim Sondag – Yes

Motion carried

**DRAFT**

**5. BANK ACCOUNTS AND CDS:** Ellen Patrick provided the Board with information regarding the cds and other bank accounts held by the District. Ms. Patrick spoke to UMB about the 1999 Bond #2 and payoff requirements. Paying off this bond would free up the reserve funds. There is no prepayment penalty. It would save \$3,000 in interest. After Board discussion, motion to transfer \$102,615.00 to pay off the 1999 bond with a letter notifying UMB Bond Co. by Jim Sondag. Seconded by Ellen Patrick.

Larry Golubski – Yes  
Jim Gorham – Yes  
Jeff Streeter – Yes  
Ellen Patrick – Yes  
Jim Sondag – Yes

Motion carried

**6. BUSINESS FORMS REVIEWED:** The Board and Bill McCaffree have reviewed the legal forms that are used for easements, line extensions and subdivisions. Changes suggested by Bill McCaffree will be inserted.

**7. PLATTSBURG INTERIM CONTRACT:** Bill McCaffree has read the interim contract that the City of Plattsburg has prepared. Mr. McCaffree suggests that the Board meet with Joe Trotter to discuss the 2<sup>nd</sup> paragraph of the contract. If the Board signs the contract as it is, the City will waive the \$55,392.60 charge for the unused portion on the annual minimum. Jeff Streeter will schedule a meeting with Joe Trotter.

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**8. ENGINEERING REPORT/STUDY**

Bill McCaffree, Breck Summerford, and Andy Vecellio met with representatives from USDA. They informed the Board that the study was submitted to MWWRC and has been reviewed. The response from the Committee was one expressing that due to limited funding, the District would find it difficult to compete for funds since there is a duplicate plant in the same area. Mr. McCaffree advised the board that the Review Committee would strongly support a Regional Water Authority where all parties are equal. The purpose of the Water Authority would be to produce water and sell it at cost.

**9. PUBLISH INFORMATION LETTER**

The Board discussed three informational options that were provided by Charles Zitnik and Liz Grove. These documents will supply the customers with answers to questions that they might have regarding the bond election in June. Will post information on the District's website, place a notice on customers' May bills, and hold a public meeting on May 26, 2011.

Motion to run ½ page ads in both the Rural Reporter and the Clinton County Leader on both May 19, 2011 and June 2, 2011 by Jim Sondag. Seconded by Ellen Pattrick. Approved 4 yes, with Jim Gorham abstaining. Motion carried.

**10. NEW BUSINESS**

A. Jeff Streeter explained the process and benefits of an engineering grant for which he has filled out an application. The application is completed and will be submitted with the Board's approval. The award of this grant could mean that the District Would be able to update the model, the 5-year plan, District maps, and possibly GIS the system at a reduced rate. Andy Vecellio has assured the Board that he will assist in the completion of a well written grant application. Motion to approve submission of the engineering grant application by Jeff Streeter. Seconded by Jim Sondag. Approved by unanimous vote. Motion carried.

**11. ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

- A. Maintenance Report for April 2011
  - a. Ryan Mellon read his monthly maintenance report.

**12. PUBLIC CONCERNS**

- A. None

**13. ADJOURNMENT:** At 9:03 p.m., Larry Golubski made a motion to adjourn the regular meeting. Seconded by Jim Sondag. Approved by unanimous vote. Motion carried.

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Director

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Title

**DRAFT**

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Laurie Ahart

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Title

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